

AiM Advisory Meeting #3
Wednesday, December 11, 2013 – 9:00AM
Kuykendall Hall 204

- I. Formally adopting the Committee Charge as amended per November meeting discussion
 - Recommended changes and edited document distributed via email 11/20/13
- II. Updates from the SME working groups
 - Data Dictionary group
 - Last work session was 11/27
 - Defined overall scope (relevant AiM modules)
 - Added new sections to data dictionary
 - Future work sessions shall include PFMO (Kelcie Watai) to ensure streamlined Property (building/room) and Asset (equipment tracked in KFS) data between AiM and KFS
 - People Data/UH IMS group
 - Preliminary crosswalk to be introduced and reviewed by Committee --
 - Meeting with UH IMS – TBD
 - Policy Drafting group
 - First draft to be distributed in January
- III. Information sharing on UH's R25 scheduling software
 - In response to campus' call for tool to calculate room utilization rates
 - R25, 25Live, and X25
 - Possible demo arranged by ITS-MIS group (Aaron Yamane)
- IV. Update on standardizing data collection for national reports
 - National Science Foundation report
 - Manoa completing
 - Due December 2014
 - Standardized data sets mapped for future reporting
- V. UH AiM blog site as a way to stay informed about AiM
 - UH AiM Public site → Internal User Site → Blog